

**FIRST MEETING OF COUNCIL OF THE VILLAGE OF MARCELIN
HELD ON THURSDAY, NOVEMBER 19TH, 2020 AT THE MARCELIN
VILLAGE OFFICE**

PRESENT: Dennis Ferster, Lynn McCormick, Craig Verbonac, Lindsay Chmil, Tom Hatfield and Leanne McCormick

ABSENT:

Before any business was conducted the Oaths of Office of all council members were filed, copied and attached to these minutes.

Meeting called to order at 6:15pm by Mayor Dennis Ferster

124. Agenda: Verbonac: That the agenda be approved as presented and read. **CARRIED**
125. Deputy Mayor: Chmil: That our Deputy Mayor be Lynn McCormick with her term to last until the next general election. **CARRIED.**
126. Signing Authority: Hatfield: That our signing authority be our Chief Administrative Officer, Leanne McCormick, and either Mayor Dennis Ferster or Deputy Mayor Lynn McCormick. **CARRIED.**
127. Committees: McCormick: That the Mayor and entire Council serve on the following committees:
- a) Administration, Finance & Public Relations
 - b) Machinery
 - c) Streets & Transportation
 - d) Water & Sewer
 - e) Environmental & Health Services (Waste)
 - f) Human Resources (Employees)

And furthermore, that we appoint the following persons to serve on the committees listed below:

- a) Protective Services – Councilor Hatfield
 - b) Marcelin Housing Authority- Mayor Ferster
 - c) Library Board- Councilor Chmil
 - d) Martin’s Lake Regional Park- Mayor Ferster & Councilor McCormick
- CARRIED**
128. Regular Meetings: Chmil: That our next regular meeting be scheduled as follows:
December 29th, 2020 @ 6:00pm **CARRIED**
129. Minutes: Chmil: That the minutes of our Regular Meeting held on October 15th, 2020 be approved as presented as read. **CARRIED**
130. WTP Report: Hatfield: That the Water Treatment Plant Report for the month of October 2020 be approved as presented and read. **CARRIED**

131. Utility Arrears McCormick: That we give notice by registered mail to the owner of Lot 15-16, Block 3, Plan No. P5206 that the utility arrears owing as of December 31st, 2020 will be attached to and form part of the property taxes.
CARRIED

132. Transfer Station Operator Verbonac: That we continue to pay the Transfer Station Operator, currently Phil Ross, the current minimum wage.

IN FAVOR: Councillor McCormick, Councillor Chmil, Councillor Verbonac, Councillor Hatfield & Mayor Ferster

AGAINST:
CARRIED

133. Wage Increase: Chmil: That we give our employee Phil Ross a 2% increase in payroll based on his individual wage effective January 1, 2021.

IN FAVOR: Councillor McCormick, Councillor Chmil, Councillor Verbonac, Councillor Hatfield & Mayor Ferster

AGAINST:
CARRIED

134. Wage Increase McCormick: That we give our employee Glen Clouthier, a 4% increase in payroll based on his individual wage effective January 1, 2021.

IN FAVOR: Councillor McCormick, Councillor Chmil, Councillor Verbonac, Councillor Hatfield & Mayor Ferster

AGAINST:
CARRIED

CAO, Leanne McCormick, declared pecuniary interest and left the meeting at 7:15pm for Council to discuss wages. Leanne arrived back at the meeting at 7:27pm.

135. Wage Increase Hatfield: That we give our employee Leanne McCormick a 4% increase in payroll based on her individual wage, in accordance with the UMAAS 2020 Salary Guideline, effective January 1, 2021.
CARRIED

IN FAVOR: Councillor McCormick, Councillor Chmil, Councillor Verbonac, Councillor Hatfield & Mayor Ferster

AGAINST:
CARRIED

136. Christmas Verbonac: That we pay employee Christmas bonuses as per the following:

Glenn Clouthier \$500
Leanne McCormick \$500
Phil Ross \$100
CARRIED

137. Office Supplies McCormick: That we order 200 personalized pens from Perfect Pen & Stationary at a cost of \$0.79/pen, as per promotion received by mail. CARRIED
138. Auditor Hatfield: That we appoint Grant Thorton LLP, formerly Cogent Chartered Professional Accountants LLP, as the Auditor for the Village of Marcelin. CARRIED
139. Bylaw 03/2020 Verbonac: That Bylaw No. 03/2020 being a Bylaw of the Village of Marcelin to establish a Code of Ethics for Council Members be now read the first time. CARRIED
140. Bylaw Chmil: That Bylaw No. 03/2020 be now read a second time. CARRIED
141. Bylaw McCormick: That Bylaw No. 03/2020 be given three readings at this meeting. CARRIED UNANIMOUSLY
142. Bylaw: 03/2020 Hatfield: That Bylaw No. 03/2020 being a Bylaw of the Village of Marcelin to establish a Code of Ethics for Council Members be given the third and final reading and heretoforth be adopted, sealed and signed by our Mayor and CAO. CARRIED
143. Declaration of Eligibility Verbonac: That we confirm the Municipality of the Village Marcelin meets the following requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
 - Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it the Ministry of Government Relations. CARRIED
144. Bank Recs & Fin State: McCormick: That the bank reconciliations and financial statements for the month of October 2020 be approved as presented and read. CARRIED
145. Payments Hatfield: That cheques #'s 3234 - 3255 and all other payments in the amount of \$20,027.50 be approved for payment. CARRIED
146. Corresp. Verbonac: That the correspondence reviewed and presented to these minutes, as per attached, be acknowledged. CARRIED

147. Tax Enforcement: Hatfield: That, whereas the 6 months notice from registration of tax lien has expired, we authorize our CAO to proceed to make application to Information Services Corporation to obtain title for the following properties:

Lot 9, Block B, Plan No. 76PA00208
Lot 4 , Block 10, Plan No. 59PA10236

CARRIED

148. Adjourn: Ferster: That we now adjourn this meeting at 8:22pm

CARRIED

Mayor

Chief Administrative Officer