

**REGULAR MEETING OF COUNCIL OF THE VILLAGE OF
MARCELIN HELD ON WEDNESDAY, JANUARY 20TH, 2016 AT THE
MARCELIN VILLAGE OFFICE**

PRESENT: Norman Desjardins, Dennis Ferster, Lynn McCormick, Brian Diehl, Craig Bowering and Leanne McCormick

ABSENT:

Meeting called to order at 5:57pm by Mayor Norman Desjardins.

1. **Agenda:** Bowering: That the agenda be approved as presented and read.

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
2. **Minutes:** McCormick: That the minutes of our Regular Meeting held on December 16th, 2015 be approved as presented as read.

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
3. **Bylaw 01/2016** McCormick: That Bylaw No. 01/2016 be now read a second time.

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
4. **Bylaw: 01/2016** Ferster: That Bylaw No. 01/2016 being a Bylaw of the Village of Marcelin to regulate the proceedings of Municipal Council and Council Committees be given the third and final reading and heretoforth be adopted, sealed and signed by our Mayor and CAO.

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
5. **Employee Code of Conduct** Bowering: That we adopt of the Employee Code of Conduct

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
6. **Committees:** Diehl: That the Mayor and entire Council serve on the following committees:
 - a) Administration, Finance & Public Relations
 - b) Machinery
 - c) Streets & Transportation
 - d) Water & Sewer
 - e) Environmental & Health Services (Waste)
 - f) Human Resources (Employees)

And furthermore, that we appoint the following persons to serve on the committees listed below:

- a) Protective Services – Mayor Desjardins, Councillor Ferster, & Councillor Bowering
 - b) Marcelin Housing Authority- Mayor Desjardins
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- c) Arena & Recreation- Mayor Desjardins & Councillor McCormick
- d) Library Board- Carrie Brad
- e) Emergency Measures Organization- Mayor Desjardins & Councillor Bowering; Co-ordinator – Dennis Bonin
- f) Martin's Lake Regional Park- Councillor McCormick & Councillor Ferster
- g) Marcelin Community Club – Mayor Desjardins

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED

7. Budget Meeting Bowering: That we hold a Special Meeting on Wednesday, February 24th, 2016 at 6:30p.m to review the budget.

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED

8. Fraud Risk Assessment Bowering: That we approved the Fraud Risk Assessment as presented.

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED

Phil Ross, Water Operator, arrived at the Meeting at 6:15pm to discuss water & sewer.

9. WTP Report: Ferster: That the Water Treatment Plant Report for the month of December 2016 be approved as presented and read.

CARRIED

10. Water Permit: McCormick: That we approve the draft Water Permit received from Saskatchewan Environment.

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED

Phil left the Meeting at 6:33pm

11. Transfers Ferster: That Administrator, Leanne McCormick, transfer the following amounts to/(from) Appropriated Assets:

Utilities (Infrastructure)	\$15,567.80
Transportation (Gas Tax)	\$ 8,974.40
Transportation (Infrastructure)	\$11,613.00
Lot Sale	\$ 1,000.00
Truck & Slip Tank Sale	\$ 1,180.00
School Interest Revenue	\$ 400.78

And therefore, transfer \$38,735.98 to the Capital Trust Fund from the General Account.

IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED

Glenn Clouthier, Maintenance Foreman arrived at the meeting at 6:35pm to discuss maintenance.

Glenn left the meeting at 6:45pm.

Delegation Gabe Clouthier arrived at the meeting at 6:56pm to discuss demolition regarding Lot 21, Block 1 and Lot 5, Block 2. He left the meeting at 7:08pm.

12. Bank Recs & Fin State: Ferster: That the bank reconciliations and financial statements for the month of December 2016 be approved as presented and read.
- IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
13. Payments Diehl: That cheque #'s 1761 - 1786 and all other payments in the amount of \$23,934.28 be approved for payment.
- IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
14. Corresp. Bowering: That the correspondence reviewed and presented to these minutes, as per attached, be acknowledged.
- IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
15. Community Hall Bowering: That we acknowledge the Community Club's intention to change the current lighting in the building to LED lighting and performed up to code.
- IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
16. Lot 7, Block 4 Plan # P5206 Ferster: That we allow Lee Rejc to park her 2 recreational vehicles on Lot 7, Block 4, Plan # P5206 for a fee in the amount of \$100 and furthermore, that the recreational vehicles must be removed off said property by May 15, 2016.
- IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
17. Offer to Purchase Lot Ferster: That we counter offer to Lee Rejc the amount of \$1,000 for purchase Lot 7, Block 4, Plan # P5206.
- IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED

18. Marcelin Seniors McCormick: That we invite the Marcelin Seniors Board to our next Regular Meeting scheduled February 17th, 2016 @ 7:00pm to discuss property taxes as per their request.
- IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
19. Social Media Ferster: That we write a letter to Pat Diehl formally requesting if she would be interested in volunteering her time to help administer the Village of Marcelin Facebook Page.
- IN FAVOR: Mayor Desjardins, Councillor Bowering, Councillor Diehl, Councillor Ferster, Councillor McCormick
CARRIED
20. Adjourn: Desjardins: That we now adjourn this meeting at 8:15pm.
CARRIED

Mayor

Chief Administrative Officer